




PURCHASING DEPARTMENT

Madison County Board of Supervisors
146 West Center Street / Post Office Box 608
Canton, MS 39046
Office (601)-855-5534 ~ Fax (601) 859-5875

November 6, 2023

To: Board of Supervisors
From: Kesha Jackson, Purchasing Clerk 
Subject: Request Purchase of New Vehicles

Madison County Tax Assessor Norman Cannady would like to request purchase of three vehicles using State Contract procedure. The Department of Finance and Administration has a competitive purchase agreement with Brookway Corporation. The quotes for the vehicles are attached in the amount of \$98,930.00.

**Attachments: State Contract with Brookway Corporation
Copy of Letter from Tax Assessor**



NORMAN A. CANNADY, JR.

TAX ASSESSOR
MADISON COUNTY

CANTON OFFICE
P.O. BOX 292
CANTON, MS 39046-0292
CANTON: (601) 859-1921
FAX: (601) 859-2899
IN STATE: 1-800-428-0584 Ext 1921
JOHN FOX, CHIEF DEPUTY

MADISON ANNEX
171 COBBLESTONE DR.
MADISON, MS 39110-9197
MADISON: (601) 856-1796
FAX: (601) 856-1855
WWW.MADISON-CO.COM
DIANE ODOM, CHIEF DEPUTY

October 30, 2023

To: Madison County Board of Supervisors
Greg Higginbotham, Madison County Administrator
Na'Son White, Madison County Comptroller

From: Norman A. Cannady, Jr., Tax Assessor

A handwritten signature in black ink, appearing to read "Norman A. Cannady, Jr.", written over a horizontal line.

Re: Request to Purchase Three New Vehicles on 2023-2024 State Vehicle Contract

Please review and approve the following request to purchase three new vehicles on the 2023-2024 State Vehicle Contract. The FY2024 Budget for the Tax Assessor's Department includes funds for this expenditure.

Supplier Name: Brookway Corporation

Supplier Number: 3100028290

Contract Number: 8200071290

1 Nissan Rogue S, black, \$28,200 + \$275 floor mats + \$135 delivery = \$28,610.00

2 Nissan Frontiers 4x4 crew S, black, \$34,750 ea + \$275 ea floor mats + \$135 ea delivery = \$70,320.00

TOTAL: \$98,930.00

Attached are the state contract details for the above vehicles posted on the Mississippi Department of Finance and Administration website, www.dfa.ms.gov/vehicles.

STANDARD/OPTIONAL EQUIPMENT FORM

2023-2024 State Vehicle Contract

DESCRIPTION: SUV, Medium Utility, 2 Wheel Drive, 4 Door
 VENDOR: BROOKWAY CORPORATION
 ITEM NO.: 070-48-80185-1
 YR/MAKE/MODEL: 2023/NISSAN ROGUE S
 ENGINE: 1.5 TURBO
 PRICE INCLUDING TITLE FEE: \$28,200

Miles Per Gallon	
City	30
Hwy	37
Combined	33

Contract No:	8200071290
Contact Person	LARRY HAMIL
Phone:	601-412-2379
EMAIL	FLEET@PBNISSAN.COM
Fax:	

LIST FACTORY COLORS AVAILABLE AT NO CHARGE:			
WHITE	BLACK	GRAY	SILVER
LIST FACTORY COLORS AT ADDITIONAL CHARGE:			

WARRANTY INFORMATION

DELIVERY \$3.50 MILE ONE WAY

ITEM	OPTION CODE	DEALER COST	REQ. OPTION CODE
List optional engines:			
V-6			
V-8			
Air Conditioner/tinted glass	INC.		
Bumpers: front and rear	INC.		
Engine: 4 or 6 or 8 cyl.; gasoline	INC.		
Mirrors: LH & RH	INC.		
Power Brakes	INC.		
Power Steering	INC.		
Radio: AM/FM	INC.		
Seating: 4 passenger	INC.		
Tilt/Cruise Control	INC.		
Transmission: Automatic	INC.		
Back-Up Camera	INC.		
Floor Mats		\$275	NIAT

In an effort to be more efficient in government spending and to save taxpayer dollars, this year's contract does not provide for any options other than the ones listed on the Standard Equipment Form. Any vehicles purchased that deviate from this list will be in violation of State Contract bid requirements. If you need any equipment other than what is listed on this form, you will need to follow normal purchasing procedures.

STANDARD/OPTIONAL EQUIPMENT FORM 2023-2024 State Vehicle Contract

DESCRIPTION: Small Pick-up Truck , Crew Cab, 4WD 6cyl
 VENDOR: BROOKWAY CORPORATION
 ITEM NO.: 070-4852200-4
 YR/MAKE/MODEL: NISSAN FRONTIER 4X4 CREW S
 ENGINE: 3.8L V6

Miles Per Gallon	
City	18
Hwy	23
Combined	20

Contract No:	8200071290
Contact Person	LARRY HAMIL
Phone:	601-412-2379
EMAIL	FLEET@PBNISSAN.COM
Fax:	

PRICE INCLUDING TITLE FEE: \$ 34,750.00

LIST FACTORY COLORS AVAILABLE AT NO CHARGE:			
WHITE	SILVER	GRAY	BLACK
LIST FACTORY COLORS AT ADDITIONAL CHARGE:			

WARRANTY INFORMATION:

DELIVERY \$1.50 MILE ONE WAY

ITEM	OPTION CODE	DEALER COST	REQ.
			OPTION CODE
List optional engines:			
V-6			
Air Conditioner: Factory installed w/ tinted glass	INC		
Bumpers: Standard front, heavy duty step type rear	INC		
Engine: 4 or 6 cyl; gasoline	INC		
Power Brakes	INC		
Power Steering	INC		
Radio, AM/FM	INC		
Transmission: Automatic	INC		
Power windows & locks	INC		
Tilt/Cruise Control	INC		
TOW HITCH		\$ 520.00	TOW
WEATHER FLOOR MATS		\$ 275.00	MAT

In an effort to be more efficient in government spending and to save taxpayer dollars, this year's contract does not provide for any options other than the ones listed on the Standard Equipment Form. Any vehicles purchased that deviate from this list will be in violation of State Contract bid requirements. If you need any equipment other than what is listed on this form, you will need to follow normal purchasing procedures.